

Examinations for Andhra Pradesh Marine Crew  
Under  
Inland Vessel Act, 1917

**NOTICE**

1. **Board of Examinations for Seafarers Trust (BEST), Mumbai** functioning under the authority of DG Shipping, GOI is entrusted by Department of Ports, Govt. of Andhra Pradesh to carry out the examinations for its IV Marine Crew under IV Act 1917.
  2. BEST will conduct the Examinations at **Kakinada** in the month of **October 2017**.
  3. BEST invites filled in Application Forms from the candidates desirous of appearing for the IV examinations of Grades – 1st Class Master, 2<sup>nd</sup> Class Master, Syrang, Motor Engineer, 1st Class Engine Driver, 2<sup>nd</sup> Class Engine Driver and Engine Driver.
  4. All candidates are required to read carefully the Eligibility Criteria to decide on the grade to be applied.
  5. The mode of assessment will be **ORAL EXAMINATION** for all the grades.
  6. The candidate who desires to appear the examination of any above-said grades is to download the following forms from BES web site **www.seafarers.edu.in**
    - (a) *Application Form*
    - (b) *Checklist Form*
  7. The candidate shall fill in the Application Form and attach all necessary testimonials as per the instructions mentioned in the said form and the checklist.
  8. The candidate shall use the Checklist as a guide, complete it as mentioned and attach it to the Application Form.
  9. All candidates are required to obtain the **SEA SERVICE CERTIFICATE** from their employers. The candidate must attach this certificate in **ORIGINAL** to the Application Form. He must ensure that all required information in the application form is provided, it is duly stamped and the full name of the signatory, his present designation and his contact number are mentioned.
- Note: A sample copy of the Sea Service Certificate is provided in our web-site.**
10. All candidates working in Central Government/ State Government organizations are required to obtain the Sea Service Certificates from office records on the Letter Head of the Organization and signed by only their Department Heads.
  11. All candidates working in **Private Companies** are required to obtain the Sea Service Certificates from their Owner's office records, signed by the in-charge of the office and also, **authenticated by AFFIDAVIT of Owner's officer-in-charge and the candidate himself.**

**Note: A sample copy of the AFFIDAVIT is provided in our web-site.**



12. All candidates belonging to either Government or Private must obtain their SEA SERVICE CERTIFICATE countersigned by the Port Officer / Superintendent Engineer, Director of Ports, Government of Andhra Pradesh and his official seal affixed before sending to BEST.
13. The fees for the examinations are to be paid by the candidates in two parts. First part – Assessment Fee and the Second Part – Examination with Certification Fee.
14. The candidate is required to pay first only the Assessment Fee along with his Application Form. The payment has to be made through “Demand Draft” drawn from any major public / private banks in favor of

**“BES TRUST EXAMINATIONS FEES A/C”**

15. The Assessment fee for different grades are as follows:

Sr. No.	Particular	Assessment Fees
1	1st Class Master	600
2	2nd Class Master	500
3	Syrang	400
4	Motor Engineer	600
5	1st Class Engine Driver	600
6	2nd Class Engine Driver	500
7	Engine Driver	350

16. Testimonials of character for report as to conduct, sobriety and ability on board ship for at least *the last twelve months service* preceding the date of application to be examined shall be required from the employers and attached by all the applicants applying for the examination.
17. All candidates are required to undergo Medical Examinations by a DGS Approved Doctor as detailed in the Eligibility Criteria. The ORIGINAL medical certificate declaring Fit by the doctor is to be attached to the Application Form.
18. Deck side candidate, who holds a COC and who, on presenting himself for examination for a certificate of higher grade, is unable to pass the color test, will not be permitted to proceed with the examination for the certificate of the higher grade.
19. All candidates are required to attach self-attested copy of modular SAFETY COURSE CERTIFICATES, STCW’ 2010 as amended from a DG Approved Institute as per the requirement of applied grade.
20. The candidate will send his filled-in “Application Form” along with all required documents and DD in an envelope, marked on top of the envelope as “Application for Inland Vessel (A.P) Examination” through Speed Post / Courier at the following address:-

**Board of Examinations for Seafarers Trust**  
**303, Mayuresh Chambers**  
**Plot No. 60, Sector-11**  
**CBD Belapur,**  
**Navi Mumbai – 400 614.**  
**Phone: 022 – 67935170 / 76**



21. The cut-off date for the receipt of Application Form at Navi Mumbai is 29<sup>th</sup> of August, 2017. Any form received after this date will not be entertained.
22. After assessment of the documents, the names of **Eligible / Not eligible** candidates will be displayed on BES website – [www.seafarers.edu.in](http://www.seafarers.edu.in)
23. Only eligible candidates, appearing for the examination will pay the Examination with Certification fee by “**Demand Draft**”.
24. The Examination with Certification fee and the dates of the examinations will be put up in our web-site along with the List of Eligible / Not eligible candidates.
25. Eligible candidates will pay the fee, collect the ADMIT CARDS and then, appear the examination.
26. The syllabus for each grade of examinations is displayed in our web-site.
27. BEST will display the List of all PASS / FAIL candidates in its web-site.
28. All passed candidates will be issued with Certificate of Competency (COC) by the Department of Ports, Government of Andhra Pradesh.
29. Any Application Form received incomplete will not be processed.
30. Any Application Form received with false information or found at a later date with false information will be rejected, Certificate of Competency if issued, will be withdrawn and the candidate will be liable for punishment as per the law.

Place: Navi Mumbai

Date: 21 July 2017

