

Examinations as per IV Act, 1917 and Port (Harbour Craft) Rules
Checklist for List of Documents to be attached

Name..... Date

Grade applied for:.....DOB.....

S.No.	Contents	YES	NO	REMARKS
1.	Application form duly filled-in and signed by the applicant appearing for examination (<i>in original</i>)			
2.	3 in Nos. recent Passport size, colour photographs			
3.	Demand Draft (Assessment fees) favouring of <u>'BES Trust Examinations Fees AC'</u> .			
4.	SERVICE CERTIFICATE VERIFIED FROM THE EMPLOYER'S OFFICE RECORD(<i>In Original</i>) <i>Describe the number of Service Certificates attached.....</i> <i>Sl.No. Name of the Company</i> <i>1.....</i> <i>2.....</i>			
5.	Other state "Serang" COC holder applying for 2 nd Class Master, must attach original certificate from IV Master / Company certifying that the candidate has worked under duly qualified IV master of vessel plying within the coast of Maharashtra State in addition to Sea Service Certificate wherein the candidate requires a minimum of 6 months of service period on an inland vessel plying within the coast of Maharashtra State. This sea service requirement is part of the total sea service requirements as required by the eligibility criteria.			
6.	Affidavit for Sea Service (In Original) [Note:-No need of affidavit, if sea service certificate is signed by Govt. Gazetted Officer, like DC or HM in case of port trust employee, Commissioned Officer for naval employees, State police gazetted officer like SP, DSP, Dy.SP or equivalent for police employee.			
7.	Self-attested photo copy of the following is attached <i>Valid Passport OR Police Verification Certificate</i> Write the name of document attached.....			
8.	Self-attested photo copy of the following is attached. <i>Aadhaar card OR Identity Card issued by MMB</i>			
9.	<u>Proof of Date of Birth (DOB)</u> (Photo copy & Self attested) <i>School Leaving Certificate (SLC) OR Birth Certificate</i> Write the name of document attached.....			
10.	<u>Proof of Educational Qualification</u> (Photo copy & Self attested)			
11.	PHOTO COPY OF PREVIOUS COC - (IF ANY) (SELF ATTESTED)			
12.	Eye Sight test& night vision of colour blindness by DG approved Medical Examiner (FOR DECK SIDE CANDIDATE ONLY)			
13.	Physically fit by DG approved Medical Examiner (FOR BOTH DECK AND ENGINE CANDIDATE)			
14.	Basic Safety Courses STCW, 2010 DG Approved as per the grade:- a) EFAb) PST..... c) FPF.....d) PSSR.....			

Signature of the Candidate.....Signature with date of verifier (BES).....